

Legislative Audit Council Recommendation Implementation Status (as of February 2020)

Included in the Department of Corrections' (SCDC) February 19, 2020 letter to the House Legislative Oversight Committee (LOC). This information was provided in response to the following question in LOC's January 30, 2020, letter to the Department of Corrections: "41. Please provide information in the cells highlighted in the attached Excel spreadsheet and answer, within the chart, any questions in all caps to update SCDC's implementation status of recommendations from the LAC audit requested by the Committee."

In addition to providing the information in this document, SCDC provided the following response:

- Please see updated LAC Recommendations.

SCDC Status of Implementing LAC Recommendations

(as of February 19, 2020)

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12	Correctional Officers (Cos) and Other Staff	Recruitment	SCDC	1	The S.C. Department of Corrections should compare advertising expenditures to selected referral sources of new recruits.	As of 1.1.2019, SCDC Recruitment Branch tracks all marketing related to recruitment and retention of hired staff. This includes (digital advertisement, geotarget) and is done with tracking pixels on our landing pages on our employment page. SCDC compares the costs by using google analytics to compare where are applicants are coming from (ex. Website, billboard, Radio, etc.). As for the Traditional methods of advertising, SCDC cross references the number of hits and applications by volume prior to tv or radio advertisement, and then account for the volume 30 days after as well. As always, when candidates come onsite for processing each candidate is asked how they heard about the opportunity. SCDC then compiles the results weekly and archives them to measure results on advertisement efforts.	IP	No	DDA
12	Correctional Officers (Cos) and Other Staff	Recruitment	SCDC	2	The S.C. Department of Corrections should refine the referral source selections in the NEOGOV tracking system to allow more specific tracking of referral sources.	SCDC is currently working with the Department of Administration, specifically Stacey Lanham (SC NEOGOV Administrator), and NEOGOV team to assist with changes to update referral source tracking for our State Job Board. The first meeting to make needed changes was held on 2.11.20.	W	No	DDA
12	Correctional Officers (Cos) and Other Staff	Recruitment	SCDC	3	The S.C. Department of Corrections should design its website to include more information, such as videos, on available financial incentives for correctional officers.	As of 1.16.20, SCDC has been working on a public web site redesign, and will incorporate the suggestion to include more information, such as videos, on available financial incentives for correctional officers.	IP	No	DDA
12	Correctional Officers (Cos) and Other Staff	Recruitment	General Assembly	4	The General Assembly should amend state law to lower the minimum age to become a correctional officer.	As of 1.16.20, SCDC submitted this as a law change recommendation (Operations Law Change #15) to the House Legislative Oversight Committee.	W	Yes	DDO
13	Correctional Officers (Cos) and Other Staff	Background Checks for Correctional Officers	SCDC	5	The S.C. Department of Corrections should include in policy that all correctional officers are required to complete post-employment background checks every five years, as required by federal regulation.	As of 1.16.20, SCDC is in the process of updating the policy to reflect this change.	IP	No	DDA
13	Correctional Officers (Cos) and Other Staff	Background Checks for Correctional Officers	SCDC	6	The S.C. Department of Corrections should complete post-employment background checks on all correctional officers every five years, as required by federal regulation, and maintain documentation for the required period.	SCDC is currently working with Inmate Services, who monitors our Volunteer Applications, and ensures backgrounds are completed. Recruiting Branch does not print an ID unless they have a completed background with the application.	C	Yes	DDA
14	Correctional Officers (Cos) and Other Staff	Background Checks for Volunteers	SCDC	7	The S.C. Department of Corrections should ensure that background checks are completed on all volunteers before allowing them to attend orientation, as required by policy.	SCDC is currently working with Inmate Services, who monitors our Volunteer Applications, and ensures backgrounds are completed. Recruiting Branch does not print an ID unless they have a completed background with the application.	C	No	DDPRRS
14	Correctional Officers (Cos) and Other Staff	Background Checks for Volunteers	SCDC	8	The S.C. Department of Corrections should complete background checks on all volunteers every three years, as required by policy, and maintain documentation for the required period.	SCDC is currently working with Inmate Services, who monitors our Volunteer Applications, and ensures backgrounds are completed. Recruiting Branch does not print an ID unless they have a completed background with the application.	C	No	DDPRRS
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	9	The S.C. Department of Corrections should submit its training immediately to the South Carolina Criminal Justice Academy for approval by the S.C Law Enforcement Training Academy, and then every two years, as required.	As of 8.29.19, training was submitted and approved by South Carolina Law Enforcement Training Council.	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	10	The S.C. Department of Corrections should document changes and updates to training curricula.	Effective January 2020, changes, updates, and edits in lesson plans (required to be reviewed at a minimum of every year) will be noted in a similar format as changes are tracked and monitored in the agency's policies. Changes will be maintained and archived.	IP	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	11	The S.C. Department of Corrections should reevaluate its curriculum that was eliminated from correctional officer basic training to determine if or how the deletion is affecting officer preparedness.	As of 9.3.90, SCDC requested review of new officer training by the National Institute of Corrections.	W	No	DDO

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19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	12	The S.C. Department of Corrections should hold quarterly agency training advisory council meetings to assess the agency's training needs.	In October 2019, SCDC began training advisory council meetings.	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	13	The S.C. Department of Corrections should complete the implementation of computer labs at all institutions.	As of 7.8.2019, SCDC has installed computer labs at all institutions.	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	14	The S.C. Department of Corrections should ensure all training, conducted via video, requires a comprehension quiz following the training video.	Action was taken in October and September 2019 so that effective Jan 2020 SCDC will incorporate quizzes for all SCDC produced training videos. A passing score of 70% will be required.	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	15	The S.C. Department of Corrections should implement a policy for completing the first two courses of the supervisory development program within six months of being promoted to a supervisory position.	As of 1.16.20, the Director of the Training Academy is planning to add to a policy requiring the first two courses of the supervisory development program for uniformed staff to be completed within twelve (12) months of being promoted to a supervisor position.	IP	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	16	The S.C. Department of Corrections should determine what level of supervisor must participate in the supervisory development program.	As of 1.16.20, the Director of the Training Academy is planning to add language to a policy that directs the level of supervisor that must complete the supervisory development program for uniformed staff.	IP	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	17	The S.C. Department of Corrections should maintain consistent class sizes in the supervisory development program to ensure that all students who complete the first course can complete the entire program in the prescribed timeframe.	Effective January 2020, class size is expanded.	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	18	The S.C. Department of Corrections should ensure that it maintains accurate training records on the attendance and completion of training.	Effective January 2020, training records will be scanned and archived electronically. Records are archived via PDF	C	No	DDO
19	Correctional Officers (Cos) and Other Staff	Correctional Officer Training	SCDC	19	The S.C. Department of Corrections should implement communication skills' training for supervisors.	SCDC's supervisory development courses currently contain communication components. The Training Academy will review each curriculum beginning in January 2020.	IP	No	DDO
20	Correctional Officers (Cos) and Other Staff	Required Training for Contraband Control Officers Not Provided	SCDC	20	The S.C. Department of Corrections should develop specific contraband training for contraband control officers and require its completion, as required by policy, to ensure consistent methods are used across all institutions for searching for and recording contraband that is found.	On 8.21.19, a draft contraband policy placing this requirement under the Operations Division was sent to the Deputy Director of Operations. A curriculum has been developed by Division of Security and is pending approval by Division of Security Division Director.	IP	No	DDO
22	Correctional Officers (Cos) and Other Staff	Off-Duty Training and Overtime Pay	SCDC	21	The S.C. Department of Corrections should amend its policy regarding security staff to complete training during off-duty hours to reflect its current practice to the extent that amendments adhere with national correctional standards.	The American Correctional Association standard does not state that employees cannot attend training during off-duty hours. It states that employees must be compensated for their time when training is conducted during off-duty hours. SCDC compensates all employees for time spent during training off-duty. Mr. Stines will submit change to ADM 17.03 on January 15, 2020.	C	No	DDO
24	Correctional Officers (Cos) and Other Staff	Programs for Employees Who Experience Stress and Trauma	SCDC	22	The S.C. Department of Corrections should amend its orientation training to include education on the Critical Incident Stress Management program.	Effective January 2020, Critical Incident Stress Management and Employee Assistance Program information will be incorporated into the New Employee On-Boarding class.	C	No	DDPRRS
25	Correctional Officers (Cos) and Other Staff	Meal Breaks for Security Staff	SCDC	23	When staffing levels permit, S.C. Department of Corrections should ensure that security staff take bona fide meal breaks.	As of 1.16.20, staff are provided meal breaks as staffing allows.	IP	No	DDO
25	Correctional Officers (Cos) and Other Staff	Meal Breaks for Security Staff	SCDC	24	The S.C. Department of Corrections should implement an electronic timekeeping system at institutions to track when employees arrive, depart, and take breaks.	As of 1.16.20, SCDC is in the implementation stages of utilizing KRONOS, an electronic timekeeping system.	IP	No	DDA

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34	Correctional Officers (Cos) and Other Staff	Correctional Officer Staffing Levels	SCDC	25	The S.C. Department of Corrections should implement incentives for correctional officers that target institutions with high vacancy rates and/or high inmate-to-officer ratios to help alleviate staffing issues at those institutions.	Since FY2008, SCDC has, and still currently, offers incentive pay at Level 2 and Level 3 institutions due to higher security risks. Proviso 37.32 allows for Special Assignment Pay for Level 2 and Level 3 institutions. Level 2 and 3 Institutions are the current high vacancy institutions.	C (to include medical staff)	Yes	DDA
42	Correctional Officers (Cos) and Other Staff	Correctional Officer Salaries	SCDC	26	The S.C. Department of Corrections should ensure that overtime is being granted to the institutions that are in most need of staffing assistance due to vacancies.	As of 1.16.20, overtime is granted to institutions that need staffing assistance.	C	No	DDA
42	Correctional Officers (Cos) and Other Staff	Correctional Officer Salaries	SCDC	27	The S.C. Department of Corrections should contact the Federal Bureau of Prisons to determine if it has evaluated the effectiveness of the various types of incentive pay that are offered to federal correctional officers.	SCDC has reached out to the Federal Bureau of Prison, however, all of their Human Resources staffing is centralized out of Grand Prairie, Texas. Therefore, they were unable to assist with this effort.	C	No	DDA
42	Correctional Officers (Cos) and Other Staff	Correctional Officer Salaries	SCDC	28	The S.C. Department of Corrections should evaluate whether offering an incentive for correctional officers to work at correctional institutions close to Federal Bureau of Prisons' facilities would help alleviate staffing issues at those institutions.	SCDC reached out to all Federal Institutions in South Carolina, but only received information from FCI Bennettsville. SCDC's point of contact is Warden Travis Bragg. Federal Bureau of Prisons is currently offering a 10% recruitment incentive for some of their critical institutions and none in South Carolina are currently on the critical list. SCDC is waiting to receive additional information to compare best practices.	IP	No	DDA
45	Correctional Officers (Cos) and Other Staff	Nursing Staff Salaries	SCDC	29	The S.C. Department of Corrections should evaluate what wages should be paid and incentives offered to certified nursing assistants, licensed practical nurses, and registered nurses to more effectively compete with private employers for nursing staff.	As of 7.1.19, SCDC has evaluated wages for all these nursing professionals by comparing to the labor market in the different regions in South Carolina and with various state agencies. Our findings reveal that rates of pay for certified nursing assistants (CNAs), licensed practical nurses (LPNs) and registered nurses (RNs) are far lower than the market rates where we recruit personnel. SCDC rates for CNAs are 18% lower, LPNs are 40% lower, and RNs are 43% lower than the community rates. In Fiscal Year 2019 the Legislature granted an appropriation of \$1.25M which we applied to nursing salaries. This lessened the disparity, but we remain far below the community labor market rates for all of these professions. We have requested a significant increase in our FY2020/2021 budget in order to improve rates further to become competitive and be able to recruit and retain qualified nursing staff.	W	Yes	DDHS
47	Correctional Officers (Cos) and Other Staff	Distribution of Overtime	SCDC	30	The S.C. Department of Corrections should implement a policy outlining how overtime will be distributed among the agency's employees.	Since 1.1.2005, SCDC Policy ADM 11.21, Regular Working Hours/Overtime, has addressed how overtime is paid.	IP	No	DDA
49	Correctional Officers (Cos) and Other Staff	Inspections of Detention Facilities and Holding Cells	SCDC	31	The S.C. Department of Corrections should identify the location of all holding cells in the state and inspect them annually as required by S.C. Code §24-9-20.	SCDC will initiate action to identify all Holding Cells in the state and ensure that they are inspected annually when proper staffing is allocated. Additional Inspections staff was not yet funded through the budget process and the Agency will request again during FY2021-2022 budget process.	W	Yes, 3 FTEs	DDLDC
55	Correctional Officers (Cos) and Other Staff	Efforts to Improve Staff Retention	SCDC	32	The S.C. Department of Corrections should create targeted bonuses for institutions and shifts with high vacancy rates.	As of 1.16.20, SCDC is in the process of analyzing shift retention at each institution.	IP	No	DDA
55	Correctional Officers (Cos) and Other Staff	Efforts to Improve Staff Retention	SCDC	33	The S.C. Department of Corrections should place retention lieutenants at the institutions with the highest turnover rates.	As of 1.16.20, Retention Lieutenants have been placed in all Level 2 and 3 Institutions which are the current high vacancy institutions.	C	No	DDA
55	Correctional Officers (Cos) and Other Staff	Efforts to Improve Staff Retention	SCDC	34	The S.C. Department of Corrections should create a policy that sets a timeframe for the completion of the <u>Correctional Officer Skills Enhancement Program</u> .	As of 2.21.20, the policy has been drafted by Recruiting and was provided to Policy Development Branch for processing.	IP	No	DDA
55	Correctional Officers (Cos) and Other Staff	Efforts to Improve Staff Retention	SCDC	35	The S.C. Department of Corrections should work to refine its tracking of employee reassignment requests in order to identify managers who could benefit from additional training.	SCDC currently tracks employee retention by the Shift by Retention Report. If a certain shift is below a 60% retention rate, the supervisory staff is referred for Frontline Manager training facilitated through the S.C. Criminal Justice Academy. SCDC is currently tracking this information to determine if it is beneficial.	IP	No	DDA

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56	Correctional Officers (Cos) and Other Staff	Earning Exemptions for Retired Correctional Officers	General Assembly	36	The S.C. General Assembly should amend S.C. Code §9-1-1790 to add an exemption that would eliminate the cap on the annual amount that may be earned by a retired correctional officer who returns to covered employment with the state, if the correctional officer works in a critical need area.	As of 1.6.20, SCDC submitted this law recommendation (DDA Law Change #3) to the House Legislative Oversight Committee.	W	No	DDA
57	Correctional Officers (Cos) and Other Staff	No Time Limits for Issuing Corrective Actions	SCDC	37	The S.C. Department of Corrections should establish, in policy, time limits addressing the length of time permitted, from the date of occurrence to the review meeting, in which employee violations are to be addressed.	As of 1.16.20, DDA Division staff is meeting with staff in the General Counsel's Office to make corrections and add time limits.	IP	No	DDA
57	Correctional Officers (Cos) and Other Staff	Analysis of Security Staff Separations	N/A	N/A	None	None	N/A	N/A	DDO
66	Correctional Officers (Cos) and Other Staff	Exit Survey Data	SCDC	38	The S.C. Department of Corrections should have separating employees directly enter responses into survey software.	As of 1.16.20, SCDC agrees with the need to have a more robust exit interview process. Note that this will require a procedural change as the survey tool (survey monkey) direct entry; however, it will take more time to implement as well requires a policy change. This is currently in progress.	IP	No	DDA
66	Correctional Officers (Cos) and Other Staff	Exit Survey Data	SCDC	39	The S.C. Department of Corrections should only draw conclusions regarding data when response rates are adequate.	As of 1.16.20, SCDC agrees with this recommendation and will only draw conclusions regarding data when response rates are adequate. SCDC considers adequate response rates at 50%; however, this is a voluntary process and we cannot force an exiting employee to complete.	IP	No	DDA
72	Inmates	Classification System	SCDC	40	The S.C. Department of Corrections should change its classification policy by integrating security and custody levels.	As of 5.1.19, SCDC has identified a classification system and is in the process of implementing this system, beginning February 15, 2020. The Agency is currently training staff for implementation. SCDC has also recommended a modification to 24-3-20 to require inmates sentenced to 365 days or more to be sent to SCDC (see <u>Operations Law Change #1 from January 6, 2020 letter</u>).	IP	No	DDO
72	Inmates	Classification System	SCDC	41	The S.C. Department of Corrections should increase the number of classification levels, as necessary, and ensure that each level is distinctly different in terms of security and supervision.	As of 5.1.19, SCDC has identified a classification system and is in the process of implementing this system, beginning February 15, 2020. The Agency is currently training staff for implementation. SCDC has also recommended a modification to 24-3-20 to require inmates sentenced to 365 days or more to be sent to SCDC (see <u>Operations Law Change #1 from January 6, 2020 letter</u>).	IP	No	DDO
72	Inmates	Classification System	SCDC	42	The S.C. Department of Corrections should consider changes to its classification system based on recommendations from its newly-hired consultant.	As of 5.1.19, SCDC has identified a classification system and is in the process of implementing this system, beginning February 15, 2020. The Agency is currently training staff for implementation. SCDC has also recommended a modification to 24-3-20 to require inmates sentenced to 365 days or more to be sent to SCDC (see <u>Operations Law Change #1 from January 6, 2020 letter</u>).	IP	No	DDO
72	Inmates	Classification System	SCDC	43	The S.C. Department of Corrections should ensure that its risk and needs assessment tool is revalidated every 3-5 years.	The risk and needs assessment is one component of an agency's classification system. The risk and needs assessment determines an inmates risk to recidivate and their needs (what areas would assist in lowering their chance to recidivate). The classification/reclassification instrument determines the appropriate placement (by custody) where an inmate should be housed. SCDC agrees that the entire classification system should be revalidated every 3-5 years and will incorporate this requirement in the classification policy.	IP	No	DDO
72	Inmates	Classification System	SCDC	44	The S.C. Department of Corrections should develop reclassification criteria that emphasize inmate participation in work opportunities, programs, and consistently good behavior.	As of 5.1.19, SCDC has identified a classification system and is in the process of implementing this system, beginning February 15, 2020. The Agency is currently training staff for implementation. SCDC has also recommended a modification to 24-3-20 to require inmates sentenced to 365 days or more to be sent to SCDC (see <u>Operations Law Change #1 from January 6, 2020 letter</u>).	IP	No	DDO
75	Inmates	Classification System	SCDC	45	The S.C. Department of Corrections should revise its current security level criteria to place less significance on inmate incarcerative sentences and more on inmate behavior.	As of 5.1.19, SCDC has identified a classification system and is in the process of implementing this system, beginning February 15, 2020. The Agency is currently training staff for implementation. SCDC has also recommended a modification to 24-3-20 to require inmates sentenced to 365 days or more to be sent to SCDC (see <u>Operations Law Change #1 from January 6, 2020 letter</u>).	IP	No	DDO

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76	Inmates	Classification System	SCDC	46	The S.C. Department of Corrections should ensure that all security and custody level overrides are accompanied by a detailed, written explanation for the override code.	The new classification system will provide detailed/written explanation for each override of custody.	IP	No	DDO
83	Inmates	Programs for Inmates	SCDC	47	The S.C. Department of Corrections should move forward with implementing a system to track classes/programs, when they are offered, by whom (volunteer or staff), attendance, mastery, and completion.	As of 9.1.19, SCDC requested funding in the FY 20/21 budget for a comprehensive software package that will provide a Risk, Needs, Responsivity assessment as well as monitor and track all inmates program Management Information Notes. Until such time as a new instrument is in place, PRRS staff is entering class participation in current Offender Management System for documentation of course completion.	W	Yes	DDPRRS
83	Inmates	Programs for Inmates	SCDC	48	The S.C. Department of Corrections should identify evidence-based, core classes to offer to all inmates.	Prior to 1.16.20, the Division of Programs, Reentry, and Rehabilitative services identified evidence-based core courses to be taught to all offenders, please see attached list. As of 1.16.20, the Division is in the process of identifying additional courses. The ongoing issue of limited staff continues to create an impediment to the effective delivery of course work to all offenders.	IP	Yes	DDPRRS
83	Inmates	Programs for Inmates	SCDC	49	The S.C. Department of Corrections should implement a policy on programming, including the identification of evidence-based, core courses and how successful completion will be measured.	As of 1.16.20, the Division of Program, Reentry, and Rehabilitative Services plans to develop a policy outlining the requirement of "core" courses for all inmates as well as an assessment tool to measure outcomes. The assessment tool to measure programmatic outcomes cannot be developed until all core program Management Information Notes is identified and purchased. Individual assessments will need to be conducted on each course.	IP	Yes	DDPRRS
83	Inmates	Programs for Inmates	SCDC	50	The S. C. Department of Corrections should implement a policy outlining reentry preparation steps to be taken to prepare inmates for reentry into the community.	As of 8.1.19, the reentry policy was in the developmental stage and will be provided to Policy Development once finalized for processing.	IP	No	DDPRRS
83	Inmates	Programs for Inmates	SCDC	51	The S.C. Department of Corrections should examine the possibility of using completion of specific core classes/programs as incentives for inmates to earn good time credit.	As of 12.1.19, the Division of Programs Services, and Reentry submitted a law change recommendation to the House Legislative Oversight Committee for an amendment to legislation, specifically §24-13-230, to include an "earned program credit" for active participation in specific programs, whereby participants may receive a reduction in the term of his/her sentence in compliance with applicable state statutes. Currently SCDC is unable to restore good time credit forfeited by virtue of a disciplinary conviction; however, any good time taken in addition to the forfeited good time can be reinstated. The criteria for reinstatement of any good time taken, that was not forfeited due to a disciplinary conviction, can be established by SCDC.	W	No	DDPRRS
83	Inmates	Programs for Inmates	SCDC	52	If the S.C. Department of Corrections establishes appropriate coursework for which good time credit may be applied, the General Assembly should amend state law to allow for specific training/class completion as qualifiers for good time credit	Course work is being identified as "core" courses for which inmates may be eligible for "earned program credit" based upon applicable state laws. As of 12.1.19, the Division of Programs Services, and Reentry submitted a law change recommendation to the House Legislative Oversight Committee for an amendment to legislation, specifically §24-13-230, to include an "earned program credit" for active participation in specific programs, whereby participants may receive a reduction in the term of his/her sentence in compliance with applicable state statutes.	W	No	DDPRRS
83	Inmates	Programs for Inmates	SCDC	53	The S.C. Department of Corrections should continue to hire or reassign staff, as possible, to buttress the programming already provided by volunteers at its institutions.	As of 8.1.19, the Division of Programs Services, Reentry and Rehabilitative Services requested additional staff positions in the FY 20/21 budget to continue to grow programs and reentry services offered to offenders statewide.	W	Y-Additional funds and positions needed	DDPRRS
85	Inmates	Security Threat Groups	SCDC	54	The S.C. Department of Corrections should include specific sanctions for inmates identified as being in a security threat group in its security threat group policy.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO

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85	Inmates	Security Threat Groups	SCDC	55	The S.C. Department of Corrections should impose sanctions on security threat group-validated leaders that are more severe than sanctions imposed on other security threat group members.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO
86	Inmates	Security Threat Groups	SCDC	56	The S.C. Department of Corrections should develop and implement a detailed security threat group step-down program that includes incentives for renouncing a security threat group.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO
90	Inmates	Security Threat Groups	SCDC	57	The S.C. Department of Corrections should pilot the separation of security threat groups in institutions known to have large numbers of inmates affiliated with a security threat group.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO
90	Inmates	Security Threat Groups	SCDC	58	The S.C. Department of Corrections should evaluate how the separation of security threat groups affects overall violent infractions within the prison.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO
90	Inmates	Security Threat Groups	SCDC	59	If piloted separation of security threat groups is successful, the S.C. Department of Corrections should implement separation of security threat groups in policy and practice.	The Division of Security is developing a policy for Security Threat Groups (STGs) that will be implemented once the new classification system is implemented. SCDC is currently seeking to hire an STG expert to lead this effort.	IP	No	DDO
91	Inmates	Security Threat Groups	SCDC	60	The S.C. Department of Corrections should include specific requirements in policy for the police services division and the classification division to regularly share all information regarding security threat groups.	As of 4.22.19, management of Security Threat Groups (STGs) has been removed from Police Services and is now under the Operations Division. This change and the newly proposed policy will ensure information is more readily shared within the Division. New STG policy pending implementation of new classification system.	IP	No	DDO
93	Inmates	Placement of Mentally Ill Inmates	SCDC	61	The S.C. Department of Corrections should develop and implement methods to ensure that all mentally ill inmates are placed in appropriate institutions and units based on security level, custody level, and necessary mental healthcare.	As of 8.9.19, the Operations Division requested the Health Services Division place a full time Qualified Mental Health Professional at Manning Reentry and Work Release Center. This will allow mentally ill inmates to be placed at a Level I (Minimum Custody) institution; thus, providing the implementation of this recommendation.	IP	No	DDHS
93	Inmates	Placement of Mentally Ill Inmates	SCDC	62	The S.C. Department of Corrections should include mental health in security and custody level criteria.	As of 1.16.20, SCDC is training staff for implementation of its new classification system, which will incorporate the mental health status/needs of the inmate into consideration for custody levels and housing. SCDC has a target completion date of June 2020.	IP	No	DDO
93	Inmates	Placement of Mentally Ill Inmates	SCDC	63	The S.C. Department of Corrections should evaluate possible changes, such as including mental health units in lower-security institutions or rotating mental health staff to lower-level institutions, to care for mentally ill inmates.	As of 1.16.20, the Operations Division requested the Health Services Division place a full time Qualified Mental Health Professional at Manning Reentry and Work Release Center. Completion of this recommendation will be part of the implementation of the new classification system when it takes effect. SCDC has a target completion date of June 2020.	IP	No	DDO

SCDC Status of Implementing LAC Recommendations

(as of February 19, 2020)

LAC Audit Page #	LAC Audit Chapter	LAC Audit Section	Rec to...	Rec #	Recommendation	Implementation Status (Action taken or reason no action taken)	Complete (C), In-Progress (IP), Waiting on another entity (W), Disagree with recommendation (D), For another entity (FAE)	Additional Funds and/or personnel needed to implement recommendation (Yes or No)	Division responsible
96	Inmates	Use of Force in SCDC Facilities	SCDC	64	The S.C. Department of Corrections should conduct a review to determine the causes of the increasingly disproportionate uses of force against inmates with mental illnesses.	Quality and Improvement Risk Management Division (QIRM) has been meeting with Operations once to twice per month to discuss Use of Force (UOF) Incidents beginning in 2017 and issuing reports for compliance assessment for settlement agreement purposes since 2016. QIRM and Operations also meet monthly for a telephone conference call with the Implementation Panel UOF expert during which UOF Management Information Notes and a monthly QIRM UOF Report are analyzed beginning in 2017. As of 9.1.19, Behavioral Health now works in collaboration with Operations and QIRM to review all UOF situations to determine whether appropriate procedures were followed. Behavioral Health has a designated staff member that reviews all situations and works with the team to conduct Continuous Quality Improvement (CQI) studies for the Mental Health Lawsuit Implementation Panel (IP) with the goal of the reduction of UOF overall and specifically for those with mental illness. Although SCDC has not isolated exact root causes contributing to the ongoing disparity in use of force against inmates with a Mental Health (MH) Classification, efforts are ongoing to attempt to identify and respond appropriately. One theory explored was the need for training for staff in properly responding to inmates with a MH designation. SCDC has provided ongoing training to include Recognizing and Appropriately Responding to Mentally Ill Inmates, Managing Mentally Ill Offenders and Mental Health First Aid. The Division of QIRM is recommending an additional detailed study to assess and determine if objective criteria are used by the QMHPs in determining when to allow security staff to proceed with planned use of forces and the impact of this process. If these criteria have not been established, the recommendation is to establish the criteria, test the process in selected institutions and monitor to determine the impact on closing the gap between the two populations. The process would be adapted and spread systemwide as it is determined to be effective.	IP	Yes. QIRM currently has 5 analysts who are each assigned up to 4 institutions. This limits the ability of the staff to conduct ongoing statewide audits of all institutions. The addition of five additional analyst positions would allow each analyst to have two institutions as their focus and allow the agency to have ongoing monitoring of all institutions year-round to include use of force.	DDL
96	Inmates	Use of Force in SCDC Facilities	SCDC	65	The S.C. Department of Corrections should ensure that all staff receive the required annual use of force training and training on managing inmates with mental illnesses.	As of 1.16.20, Use of Force training has been added to the annual mandatory curriculum and this annual requirement will be specifically indicated in the Use of Force Policy OP-22.01. The annual training on managing inmates with mental illness has been updated and renamed "Mental Health in the Correctional Setting: Making Choices for Safety and Well-Being" and includes the topics: What is Mental Health, Mental Disorder and Patients' Right, Common Medications and malingering, Understanding the Roles of Correctional Officers and Mental Health Staff, Communication Between Correctional Officers and Mental Health Staff, and Crisis Prevention. Policy will be updated to include this annual requirement. SCDC has a target completion date of 3.1.20.	IP	No	DDO
97	Inmates	Moving inmates to Private or Out-of-State Institutions	SCDC	66	The S.C. Department of Corrections should conduct an analysis on the implications of transferring more problematic inmates to private or out-of-state institutions. Factors of this analysis should include, at a minimum: (a) Costs; (b) Quality of confinement; (c) Safe reduction of the S.C. Department of Corrections' inmate population; and (d) Decrease in major disciplinarys within the institutions, particularly considering reduction of security threat group-affiliated inmates.	As of 1.16.20, SCDC has not evaluated the implications of transferring more problematic inmates to private or out-of-state institutions. SCDC does believe the correctional goal of safety for staff and inmates was achieved with this transfer.	D	N/A	DDO
100	Inmates	Inmate Sentences	General Assembly	67	The General Assembly should amend S.C. Code §24-3-20 to only allow inmates with sentences of more than one year to be within the custody of the S.C. Department of Corrections.	As of 1.6.20, SCDC submitted this as a law change recommendation (Operations Law Change #1) to the House Legislative Oversight Committee.	W	No	DDO

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104	Inmates	SCDC and PPP	SCDC	68	The S.C. Department of Corrections and the S.C. Department of Probation, Parole and Pardon Services should communicate regularly on methods to safely release eligible inmates into the public, in addition to sharing inmate records through the offender management system and the parole information system.	As of 6.19.19, Directors from SCDC and PPP set up a task force of key employees from both agencies to meet regularly and discuss issues that mutually involve both agencies.	IP	No, however, future projects that are explored/implemented as a result of this task force may require additional funding and/or personnel, which requested through the budget process.	DDL/DO/RIM
104	Inmates	SCDC and PPP	SCDC	69	The S.C. Department of Corrections and the S.C. Department of Probation, Parole and Pardon Services should continue agency director meetings to facilitate communication about ways to prepare inmates for release and safely release inmates.	As of 6.19.19, Directors from SCDC and PPP set up a task force of key employees from both agencies to meet regularly and discuss issues that mutually involve both agencies.	IP	No, however, future projects that are explored/implemented as a result of this task force may require additional funding and/or personnel, which requested through the budget process.	DDL/DO/RIM
104	Inmates	SCDC and PPP	SCDC	70	The S.C. Department of Corrections should develop a system that can track the completion of programs for current inmates and ensure that the S.C. Department of Probation, Parole and Pardon Services has user- friendly access to this system.	As of 6.19.19, Directors from SCDC and PPP set up a task force of key employees from both agencies to meet regularly and discuss issues that mutually involve both agencies.	IP	No, however, future projects that are explored/implemented as a result of this task force may require additional funding and/or personnel, which requested through the budget process.	DDL/DO/RIM
104	Inmates	SCDC and PPP	SCDC	71	The S.C. Department of Corrections and the S.C. Department of Probation, Parole and Pardon Services should discuss the possibility of developing a victim-offender mediation program.	As of 3.1.18, SCDC implemented a policy for the Victim Offender Dialogue (VOD) Process. SCDC is not aware of the current status of PPP's implementation of the VOD process.	IP	Y	DDPRRS
104	Inmates	SCDC and PPP	PPP	72	The S.C. Department of Probation, Parole and Pardon Services should communicate about how to handle cases where inmates eligible for parole are near their max-out dates.	As of 1.16.20, SCDC has no authority over the parole board and the rates of parole. SCDC provides data daily to PPP on every inmate in our system to include their release dates. PPP makes these dates available to the parole board. Communication and coordination between SCDC and the Parole Board would be preferable, but, to date, no such relationship exist.	For another entity	SCPPP will need to decide if additional funding/staffing is required.	PPP
104	Inmates	SCDC and PPP	PPP	73	The S.C. Department of Probation, Parole and Pardon Services should require that all new parole board members, prior to their service on the board, observe parole board hearings for both violent and nonviolent offenders.	As of 1.16.20, SCDC has no authority over the parole board and the rates of parole. SCDC provides data daily to PPP on every inmate in our system to include their release dates. PPP makes these dates available to the parole board. Communication and coordination between SCDC and the Parole Board would be preferable, but, to date, no such relationship exist.	For another entity	SCPPP will need to decide if additional funding/staffing is required.	PPP
109	Inmates	SCDC and PPP	SCDC	74	The S.C. Department of Corrections should develop a plan to safely decrease the percentage of max-out releases, specifically in Level 3 institutions, by increasing communication with the S.C. Department of Probation, Parole and Pardon and adding more programs provided to inmates in Level 3 institutions.	The LAC utilized Kirkland in the study to deter Management Information Notes the number of maxout releases from a Level III institution. Kirkland should not have been utilized given the fact they are an R&E and a number of inmates max out prior to getting assigned to an institution due to the short length of sentences.	D	N/A	DDO

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110	Inmates	Issue for Further Study - Criteria for Parole	N/A	N/A	None	None	N/A	N/A	SCPPP
117	Policy Review and Compliance Issues	External Policy Reviews	SCDC	75	The S.C. Department of Corrections should implement the remaining National Institute of Corrections' recommendations from the its 2009 technical assistance report on the agency by revising agency policies, almost all of which are security-related.	As of 1.16.20, the Operations Division has implemented some of the National Institute of Corrections recommendations and is in the process of reviewing the additional recommendations.	IP	YES, Policy Development has requested through the Strategic/Long Range Plan process that two (2) additional FTEs be allocated at a cost of approximately \$84,778.00 per year.	DDO/DDLC
117	Policy Review and Compliance Issues	External Policy Reviews	SCDC	76	The S.C. Department of Corrections should amend the agency's policies concerning internal audits of the lock shop and the use of inmates in security system checks to align with the National Institute of Corrections' recommendations.	As of 1.16.20, the Operations Division is working on these recommendations.	IP	No	DDO
117	Policy Review and Compliance Issues	External Policy Reviews	SCDC	77	The S.C. Department of Corrections should continue addressing the implementation panel's policy recommendations.	As of 1.16.20, the Operations Division continues to implement the Mental Health Implementation Panel's (IP) policy recommendations. A revised Restricted Housing Unit policy has been drafted by Operations and is currently under review; The Special Concerns Unit has not yet been created so the policy is not necessary at this time; The draft policy for Mental Health procedures for Use of Force was submitted to and approved by the IP on October 15, 2019. The Office of Policy Development is awaiting the red-lined version of the amendments from SCDC Health Services; The policy revision to require annual review of the agency list of approved Use of Force instruments was completed by Operations on September 6, 2019; The Housing Unit Post Orders as they pertain to Cover Teams was revised by Operations prior to the November 2019 IP site visit to require that use of MK-9 must be consistent with manufacturer's instructions. SCDC will continue to revise policy as recommendations are made by the IP and agreed upon by all parties.	IP	No	DDO
117	Policy Review and Compliance Issues	External Policy Reviews	SCDC	78	The S.C. Department of Corrections should implement the three policy recommendations concerning emergency preparedness, first responder procedures, and on-the-job training practices made by the Association of State Correctional Administrators that have yet to be implemented.	As of 1.1.19, SCDC began implementing Incident Command System for Corrections for emergency preparedness and first responder procedures. As of 1.16.20, on the job training policy changes are being drafted by the Division of Education.	IP	No	DDO
118	Policy Review and Compliance Issues	Efforts to Control Contraband	N/A	N/A	None	None	N/A	N/A	N/A
125	Policy Review and Compliance Issues	Issues with Contraband Detection and Prevention	SCDC	79	The S.C. Department of Corrections should ensure that security staff perform all required security checks on individuals prior to their entry into an institution.	As of 9.30.19, SCDC installed body scanners at all Level II and Level III institutions. Staff, visitors, vendors, volunteers all must pass prior to entry. At two (2) institutions, the use of these body scanners are being prohibited by the internet bandwidth. Wide Area Network circuit upgrades are in the process to upgrade to 100mbps. Kershaw is pending and Allendale will be up when the fiber is available in the area. Searches of staff, visitors, vendors, and volunteers are not as stringent at Level I institutions.	IP	No	DDO
125	Policy Review and Compliance Issues	Issues with Contraband Detection and Prevention	SCDC	80	The S.C. Department of Corrections should ensure that security staff properly conduct all required security checks on inmates.	As of 1.9.20, Level I Wardens were notified of the policy requirement. Regional Directors and Division of Security Colonels will ensure policy is being adhered to through institutional inspections.	IP	No	DDO

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125	Policy Review and Compliance Issues	Issues with Contraband Detection and Prevention	SCDC	81	The S.C. Department of Corrections should ensure that there are no gaps in netting coverage around its institutions.	As of 2.5.19, gaps in netting were corrected at Lee, Kershaw, Turbeville, and Ridgeland Correctional Institutions. Currently, there are no gaps in the netting at any institution with netting.	C	No	DDO
129	Policy Review and Compliance Issues	Staff Not Following Agency Policies	SCDC	82	The S.C. Department of Corrections should update its corrective action policy to include oral warnings, if the agency believes that is an appropriate corrective action for certain violations in the place of more punitive actions.	As of 9.1.07, verbal warnings were made part of the Corrective Action policy.	C	No	DDA
132	Policy Review and Compliance Issues	Criminal Penalties for Introducing Contraband into Correctional Facilities	General Assembly	83	The General Assembly should amend state law to make it illegal to introduce, or attempt to introduce, contraband into a correctional facility, regardless of intent.	As of 1.6.20, SCDC submitted this as a law change recommendation (Police Services Law Change #3 and #4) to the House Legislative Oversight Committee.	W	No	DDPS
132	Policy Review and Compliance Issues	Criminal Penalties for Introducing Contraband into Correctional Facilities	General Assembly	84	The General Assembly should amend state law to provide for different criminal penalties for different types of contraband.	As of 1.6.20, SCDC submitted this as a law change recommendation (Police Services Law Change #3 and #4) to the House Legislative Oversight Committee.	W	No	DDPS
137	Policy Review and Compliance Issues	Federal PREA Regulations	SCDC	85	The S.C. Department of Corrections should prepare annual reports detailing corrective actions it has taken to prevent sexual abuse, the number of allegations and substantiated incidents of sexual abuse by facility, and comparisons with data from prior years. These reports should further be publicly released on the agency's website.	SCDC began a process to ensure seamless cooperation between Police Services and the PREA Coordinator. Beginning in May 2019, Police Services and the PREA Coordinator began reviewing cases on a monthly basis to ensure all cases are received and triaged appropriately. Beginning in 2020, Police Services will send a monthly report for review. Police Services will send the PREA Coordinator a monthly report by the 10th of the following month of cases opened. The PREA Coordinators office will review with Police Services all cases reported to the PREA Coordinators Office. SCDC is currently in the process of preparing the 2019 annual report and anticipate completion by the end of April 2019.	IP	YES, Policy Development has requested through the Strategic/Long Range Plan process that two (2) additional FTEs be allocated at a cost of approximately \$84,778.00 per year.	DDL
137	Policy Review and Compliance Issues	Federal PREA Regulations	SCDC	86	The S.C. Department of Corrections should revise its policy to more accurately reflect federal regulations promulgated under the Prison Rape Elimination Act.	SCDC requested and received assistance from the national PREA Resource Center for review of its PREA policy and completed the adjustments to accurately reflect federal regulations. A draft of the proposed amendments was completed on October 22, 2019 and approved by the Legal and Compliance Deputy Director on December 5, 2019. As of 1.16.20, the amendments are currently being formatted and prepared by the Policy Development Branch for the agency distribution/approval process.	IP	YES, an assistant PREA Coordinator to assist with policy review and revision	DDL
137	Policy Review and Compliance Issues	Federal PREA Regulations	SCDC	87	The S.C. Department of Corrections division of police services should proactively collaborate with agency's Prison Rape Elimination Act (PREA) staff in order to ensure that cases are properly classified as PREA cases.	SCDC began a process to ensure seamless cooperation between Police Services and the PREA Coordinator. Beginning in May 2019, Police Services and the PREA Coordinator began reviewing cases on a monthly basis to ensure all cases are received and triaged appropriately. Beginning in January of 2020, Police Services will send a monthly report to PREA Coordinator for review. PREA Coordinator James and Police Services Chief Hagan will then meet as needed to address any discrepancies or concerns.	C	No	DDPS/DDLC
137	Policy Review and Compliance Issues	Federal PREA Regulations	SCDC	88	The S.C. Department of Corrections should revise its policy to include procedures to ensure that resignations from employees under investigation or terminated for sexual misconduct are not accepted.	As of 5.1.18, SCDC began a process to ensure resignations from employees under investigation for sexual misconduct are not accepted by sending all resignation letters to Police Services. The prohibition is also included in the draft amendment to the PREA policy. Police Services receives notifications sent to EmployeeClearance@doc.sc.gov and checks each name against the case management system. Notification to Human Resources, Employee Relations and General Counsel is made for any person found to be subject of an open investigation.	C	No	DDA

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139	Policy Review and Compliance Issues	Inadequate Application of Internal Controls for Detecting and Preventing Contraband	SCDC	89	The S.C. Department of Corrections should resume the management review program and complete these reviews according to the schedule outlined in the agency policy	As of 8.14.19, SCDC made a budget request for two additional personnel to restore funding/positions to conduct the management reviews.	W	Yes, additional funds for two additional FTEs	DDL
140	Policy Review and Compliance Issues	Inadequate Policy Update Process	SCDC	90	The S.C. Department of Corrections should amend its policy review process to ensure responsible parties are annually reviewing their respective policies for accuracy.	SCDC Policy GA-01.01, Policies, Publications, and Forms, was revised effective August 29, 2019, to reflect the recommendation made by the LAC. While agency policies will still be sent out for statewide review to ensure all SCDC staff are allowed to review and make policy recommendations, an additional process has been implemented to ensure that the responsible parties in the agency document their review of their respective policies. The Policy Development Branch created three new forms to establish a procedure to document the responsible party's review of their respective policies. The new procedure became effective on September 3, 2019.	C	YES, Policy Development has requested through the Strategic/Long Range Plan process that two (2) additional FTEs be allocated at a cost of approximately \$84,778.00 per year.	DDL
141	Policy Review and Compliance Issues	Institutional Post Orders Not Archived	SCDC	91	The S.C. Department of Corrections should require that specific institutional post orders are approved by agency administration.	Post orders are developed and published by the Division Director for Security and signed by the Deputy Director of Operations. Wardens issue "Specific Institutional Procedures" in the appropriate section of the Post Order. These procedures do not dilute the authority of the Post Order but rather provide institutional specific nuances that may be applicable.	D	N/A	DDO
141	Policy Review and Compliance Issues	Institutional Post Orders Not Archived	SCDC	92	The S.C. Department of Corrections should ensure that specific institutional post orders are archived by agency administration.	As of 1.9.20, SCDC Policy OP 21.10 "Agency Records Management" directs the retention of all records in the agency. The retention schedule #16730, directs that "Post Orders and Specific Institutional Procedures" are maintained for six (6) Years and then destroyed. Wardens were informed to ensure this policy is followed. Follow up will be coordinated through the Agency Records Manager and each Institutional Agency Records Liaison according to policy.	IP	No	DDO
143	Policy Review and Compliance Issues	Victim's Rights Not Afforded to Inmates	SCDC	93	The S.C. Department of Corrections should obtain an Attorney General's opinion on the legality of the statutory definition of a victim in S.C. Code §16-3-1510(1) as it relates to the Victims' Bill of Rights in the South Carolina Constitution.	As of 1.16.20, SCDC's General Counsel's Office plans to request an Attorney General's opinion.	IP	N	DDPRS
150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	94	The S.C. Department of Corrections should update its policy to define what is considered a "serious injury" for the purposes of data collection and reporting.	As of 1.16.20, the Operations Division and the Director of Occupational Safety and Worker's Compensation are engaged in discussions concerning the most suitable definition and finalization is pending. The Director of Occupational Safety and Worker's Compensation can provide reliable data about "serious injury" and is the best source at this time due to the current limitation of the Management Information Notes system ability to account for changes in status. Retrieval of reliable data from the Director of Occupational Safety and Worker's Compensation has been available since 2018.	IP	No	DDO/DDL
150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	95	The S.C. Department of Corrections should simplify the method it uses to count confiscated contraband cell phones by counting cell phones and cell phone accessories separately.	As of 8.1.29, SCDC simplified the method as recommended.	C	No	DDO
150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	96	The S.C. Department of Corrections should ensure that quarterly contraband reports created by its facilities are received by the division of operations.	As of 10.1.19, SCDC Majors were instructed, during the October 2019 Major's Meeting, to ensure quarterly contraband reports are sent to the Division of Operations. Wardens were provided the same information at the Warden's meeting in November 2019.	C	No	DDO
150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	97	The S.C. Department of Corrections should utilize facility contraband reports to verify the accuracy of contraband data contained in the Management Information Notes system.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO

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150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	98	The S.C. Department of Corrections should require amounts to be entered into all contraband-related entries in the <u>Management Information Notes system</u> .	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
150	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	99	The S.C. Department of Corrections should update its policy and/or Management Information Notes training manual to specify the units in which different types of contraband are to be measured and recorded.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
151	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	100	The S.C. Department of Corrections should modify the Management Information Notes system to allow for more than six descriptive codes, numerical values greater than 999, and numerical values with at least one decimal place.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
151	Data Issues and Litigation Costs	Data Reliability Issues	SCDC	101	The S.C. Department of Corrections should conduct inspections of facility contraband control operations areas as required by agency policy.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
153	Data Issues and Litigation Costs	Consistency and Transparency of Data Reporting	SCDC	102	The S.C. Department of Corrections should maintain consistency of its publicly reported performance measures from year to year.	As of 1.16.20, although SCDC has worked with the Executive Budget Office to refine performance measures over the years and has made all changes in an effort to be more informative and transparent, the agency agrees with this recommendation to maintain consistency of its publicly reported performance measures from year to year to enable comparisons over time.	IP	No	DDA
153	Data Issues and Litigation Costs	Consistency and Transparency of Data Reporting	SCDC	103	The S.C. Department of Corrections should provide more information on how its publicly reported inmate escape statistics are calculated.	As of 1.16.20, the agency agrees with this recommendation and will add a footnote to the escape report providing more information on how inmate escapes are reported.	C	No	DDO
157	Data Issues and Litigation Costs	Contraband and Assault Statistics	SCDC	104	The S.C. Department of Corrections should discontinue the use of a separate computer system for recording contraband searches conducted by the agency search team, and instead record these results within the Management Information Notes system.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
157	Data Issues and Litigation Costs	Contraband and Assault Statistics	SCDC	105	If the S.C. Department of Corrections does not discontinue the use of a separate computer system for recording contraband searches conducted by the agency search team, it should use this data to verify the search results entered into the Management Information Notes system.	As of 1.16.20, the Operations Division is evaluating how to implement the recommendation.	IP	No	DDO
160	Data Issues and Litigation Costs	Calculation of Vacancy Rates	SCDC	106	The S.C. Department of Corrections should reevaluate its methodology for determining how it allocates its security positions to each institution, so that the agency may accurately calculate its vacancy rates.	The SCDC has followed up with the LAC since this report was published to explain the vacancy methodology.	C	No	DDA
161	Data Issues and Litigation Costs	Litigation Costs	N/A	N/A	None	None required	N/A	N/A	N/A

Core Programs

Core programs taught to all offenders based upon the individual's needs:

- Violence Prevention/Building Healthy Communities
- Impact of Crime
- 7 Habits on the Inside
- Thinking for a Change
- I am Responsible
- Anger Management
- Coping Skills
- Changing Offender Behavior

Core Reentry programs

- A Guide to Rational Living
- Addictive Thinking
- An Hour of Power
- Bridging the Gap
- Getting it Right
 - Personal Growth
 - Responsible Thinking
 - Managing My Life
 - Maintaining Positive Change
 - Change Plan
- Character Class
- Depression
- Effective Communication
- Family dynamics
- Interview Techniques
- Life Skills for Success
- Managing Your Money
- Mapping Your Reentry
- Men in Transition
- Parenting/Family
- Power of a Creative Life
- Problem Solving
- Relapse Prevention
- Solutions (Substance Use course, facilitated by Certified Peer Support Specialist)
- Stress Management
- Substance Abuse
- Switch
- The Con Game
- Wellness

Core Programs

Core Programs for offenders in special housing with security concerns

- Corrective Actions Curriculum
 - The Con Game
 - Values
 - Thinking Errors
 - My Change Plan
- The Challenge Curriculum
 - Orientation
 - Rational Thinking
 - Criminal Lifestyles
 - Violence Prevention
 - Communication Strategies
 - Lifestyle Balance
 - Transition
- Thinking for a Change
- 7 Habits on the Inside
- Anger Management
- Art therapy
- Sociology 101
- Philosophy 101
- Creative Writing
- Brave Curriculum
 - Orientation
 - Adjustment to Incarceration
 - Rational Thinking
 - Criminal Lifestyles
 - Living with Others
 - Lifestyle Balance
 - Success Strategies
 - Rational Self-Analysis

SCDC is in an ongoing process of identifying and purchasing courses that target the criminogenic need.

*Additional staff were requested in the 20/21 budget. However, the budget request was not funded.